



The Founders Bridge Property Owners Association, Inc.

April 3, 2012

Dear Founders Bridge Owners:

The Founders Bridge Property Owners Association will hold its Annual Meeting on **Monday, April 16, 2012** in the Founders Bridge Clubhouse. The meeting will begin at 7:00 pm, and all owners are encouraged to attend.

The purposes of the Annual Meeting are to bring the owners together and to elect members to the Board of Directors. This year, homeowners shall elect two members to the Board of Directors. Two candidates have stepped forward to serve their community in this capacity. Nominations will also be taken from the floor the night of the meeting.

Regardless of whether or not you plan to attend the meeting, please complete the proxy/ballot and return it to Community Group by US mail, fax it to Community Group at (804) 346-8640, or return it to a Board Member. You may also email to cgrimes@communitygroup.com, drop in the Clubhouse mailbox or deliver to the on-site manager (Tuesday or Friday 8:00-2:00pm). Founders Bridge POA has a high quorum requirement and needs your proxy. All proxies should be turned in no later than the start of business at the Annual Meeting. However, for the purpose of establishing a quorum, it would be appreciated if you would please return your proxy by 5:00 pm on Friday, April 13. If you attend the meeting, your previously submitted proxy will be revoked.

Only one proxy may be used per homeowner unit. Irregular proxies may be rejected. The decision of the President as to the validity of a proxy is final. An executed copy of the Power of Attorney must accompany proxies signed by a person who has a Power of Attorney for a homeowner. Proxies must be signed by all legal owners of the unit to be valid.

Please plan to attend this important meeting of the Association and participate in the decisions affecting the community. We look forward to seeing you at the Annual Meeting.

Sincerely,

David Wright

David Wright
Board President

Enclosures

3901 Westerre Parkway, Suite 100; Richmond, VA 23233 Telephone: (804) 270-1800 Fax: (804) 346-8640

The Founders Bridge Property Owners Association, Inc.
Annual Membership Meeting
April 16, 2012

2012 ANNUAL MEETING AGENDA

- I. Welcome and Call To Order
- II. Introductions
- III. Certification of Quorum and Proof of Meeting Notice
- IV. Approval of 2011 Minutes
- V. Treasurer's Report
- VI. Report of the Board of Directors
- VII. Vote on the IRS Resolution 70-604
- VIII. Election of Members to the Board of Directors
- I X. Questions and Answers
Questions or discussion should be of a general nature concerning items that are of interest to everyone. If your concern pertains to your home or if you have a specific complaint, please contact a member of the Board or the Community Manager so that your issue can be addressed.
- X. Announce Election Results
- XII. Adjournment

FOUNDERS BRIDGE PROPERTY OWNERS ASSOCIATION

ANNUAL MEETING PROXY

April 16, 2012

Homeowners: Whether or not you plan to attend the Annual Meeting, please complete this proxy and return it no later than the start of business at the Annual Meeting. However, for the purpose of establishing a quorum, it would be appreciated if you would please return your proxy by 5:00 PM on Friday, April 13, 2012.

PROXY STATEMENT FOR

Owner Signature: _____ Printed Name: _____

Owner Signature: _____ Printed Name: _____

Founders Bridge Address: _____

As a member of the Founders Bridge Property Owners Association, I hereby appoint Frank Jepson, Secretary, as my proxy holder, for and in my name, with full power of substitution, and with all powers I would possess if personally present, to attend the Annual Meeting of Founders Bridge Property Owners Association, to be held at 7:00 pm on April 16, 2012. I authorize the proxy holder to cast my vote or votes at such meeting and at any postponements thereof, with all the powers I would possess if personally present.

I (WE) ACKNOWLEDGE THAT I (WE) HAVE BEEN INFORMED AND UNDERSTAND THAT:

1. **All owners** of record **MUST** execute this proxy.
2. The proxy is REVOCABLE by the owner or by either of the owners (if more than one) should they attend the meeting.
3. The decision of the Treasurer of the Association as to the validity of any proxy shall be binding on the owner(s).
4. The proxy holder may vote for any matter that arises in the meeting or continuance thereof on my (our) behalf.
5. This proxy shall terminate automatically upon the adjournment of the Annual Meeting.

If you do not wish to name Frank Jepson, Secretary, as your proxy holder and prefer to name someone else, please write in your preference below. Please note that your proxy holder should be someone who will attend the Annual Meeting. **Please do not write in your own name as the proxy holder. Thank you.**

Proxy Name: _____ Address: _____

Founders Bridge Property Owners Association
Annual Meeting
April 16, 2012

BALLOT

I/we hereby cast my/our vote for only two (2) of the following person(s)
for election to the Board of Directors of The Founders Bridge Property
Owners Association (listed in alphabetical order).

Please make sure you do not check more than two names.

_____ John Gavin

_____ David Wright

Write in:

_____ (Name) _____

_____ (Name) _____